

Hospital Beds

Face-to-Face Documentation Requirements

Effective July 1, 2013

- **THE PATIENT'S MEDICAL RECORD MUST CONTAIN** sufficient documentation of the patient's medical condition to substantiate the necessity for the type and quantity of items ordered.
- A Physician, Physician Assistant (PA), Nurse Practitioner (NP), or Clinical Nurse Specialist (CNS) must have a Face-to-Face evaluation with the beneficiary prior to the written DME order and document the Face-to-Face evaluation in the patient's medical records.
- **THE FACE-TO-FACE EVALUATION MUST BE SIGNED OR CO-SIGNED BY A PHYSICIAN.**
- The Face-to-Face evaluation must occur during the six months prior to the written order for each item.

A detailed written order for the item must be received before the delivery of the item can take place and must include minimally the following information:

(See Face-to-Face quick reference guide)

- | | |
|--------------------|----------------------------------|
| 1 Prescriber's NPI | 5 Signature of prescriber |
| 2 Beneficiary name | 6 Date of prescriber's Signature |
| 3 Date of order | |
| 4 DME item ordered | |

John Doe, M.D. Any Town, USA Phone: (555) 555-555		1 NPI# 1234767890
2 Name: William Smith	3 Date: 07/01/2013	
Address: 555 My Street, Any Town		DOB: 12/15/1960
Rx	4 Semi-electric hospital bed with side rails & mattress	
Refills: _____	5 Signature of Prescriber: <i>John Doe, M.D.</i>	
6 Signature Date: 07/01/2013	Name (Printed): John Doe, M.D.	

DOCUMENTATION IN MEDICAL RECORDS REQUIRED BY CMS

Documentation Requirements

- Duration of patient's condition
- Clinical course
- Prognosis
- Nature and extent of functional limitations
- Other therapeutic interventions and results

Key Items to Address

- Why does the patient require the item?
- Do the physical examination findings support the need for the item?
- Signs and symptoms that indicate the need for the item
- Diagnoses that are responsible for these signs and symptoms
- Other diagnoses that may relate to the need for the item

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▶ HCPCS code(s) affected include the following:

E0260: Hospital bed semi-electric (head and foot adjustment) with side rails and mattress

E0261: Hospital bed semi-electric (head and foot adjustment) with side rails without mattress

E0301 - E0304: Heavy duty hospital bed

E0255 - E0256: Variable height hospital bed

▶ Coverage Criteria

A standard fixed height hospital bed is covered if one or more of the following criteria are met and documented in the patient's medical record:

- The patient has a medical condition which requires positioning of the body in ways not feasible with an ordinary bed, **or**
- The patient requires positioning of the body in ways not feasible with an ordinary bed in order to alleviate pain, **or**
- The patient requires the head of the bed to be elevated more than 30 degrees most of the time due to **heart failure, chronic pulmonary disease, or problems with aspiration, or**
- The patient requires traction equipment, which can only be attached to a hospital bed.

Other types of hospital beds are covered if one or more of the previous criteria are met and documented in the patient's medical record, and:

- Variable height - The patient requires a bed height different than a fixed height bed to permit transfers to a chair, wheelchair, or standing position.
- Semi-electric - The patient requires frequent changes in body position and/or has an immediate need for a change in body position.
- Heavy-duty extra-wide - The patient's weight is more than 350 pounds but less than 600 pounds. Patients weighing more than 600 pounds would qualify for an extra-heavy-duty bed.

Note: Total electric hospital beds are NOT covered.

▶ Accessories

Certain accessories are often needed as part of the patient's treatment plan. The need for each additional item must be addressed in the Face-to-Face evaluation and documented in the patient's medical record. The coverage criteria for the most commonly ordered accessories are:

- Trapeze equipment - The patient needs this device to sit up because of a respiratory condition, to change body position for other medical reasons, or to get in or out of bed.
- Heavy-duty trapeze equipment - The patient meets the criteria for a regular trapeze, but weighs more than 250 pounds.
- Bed cradle - The patient requires this item to prevent contact with the bed coverage.
- Side rails - The patient's condition requires this item and they are an integral part of, or an accessory to, a covered hospital bed.