

Alabama Department of Environmental Management  
Technical Proposal for Qualification as a Scrap Tire Fund Remediation Contractor  
(Submit six copies)

Section 1: Applicant Information.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_  
(mailing) \_\_\_\_\_ (physical) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact: \_\_\_\_\_

e-mail: \_\_\_\_\_ e-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date of firm's incorporation and/or organization: \_\_\_\_\_

Is the firm registered with the Alabama Secretary of State's Office and the Alabama Department of Revenue Franchise Tax Division (each contractor should determine if their firm is required to register with these agencies)? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Section 2: Joint Venture or Joint Relationship.

Is this proposal a joint venture or joint relationship arrangement? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
A joint relationship is an agreement to work together but without the requirement to assume liabilities of the other company. If yes, list below the firms in the joint venture or joint relationship arrangement. Separate information must be provided for each firm listed in the joint venture or joint relationship arrangement.

Name: \_\_\_\_\_ Name : \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact: \_\_\_\_\_ Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name: \_\_\_\_\_ Name : \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact: \_\_\_\_\_ Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Section 3: Attachments Required for Technical Proposals. The technical proposal should contain information and a narrative addressing qualifications of the applicant to perform scrap tire site remediation. Attach a complete response to the following with this application:

A. Equipment, safety training.

1. A list of major equipment available to use for remediating a scrap tire site. Discuss plans or ability to replace equipment if initial equipment fails.
2. Safety training and procedures for ensuring safe operations at a remediation site.
3. Vector control and firefighting training received by supervisors and key personnel.

B. Liability Insurance. The contractor must provide proof of liability insurance in the following amounts:

<u>Type of Policy</u>	<u>Limits of Liability</u>	<u>Description</u>
Worker's Compensation	Statutory	All states
Employer's Liability	\$500,000	
Automobile Liability	\$1,000,000 combined single limit (bodily injury and property damages)	All owned, non-owned and hired vehicles
General Liability	\$1,000,000 combined single limit	Broad Form Comprehensive General Liability
Umbrella Excess Liability	\$3,000,000	This policy is in excess of the underlying General Liability, Worker's Compensation, and Automobile Liability policies.

C. Background and Experience of Personnel Who Will Perform the Work. The narrative must adequately demonstrate that sufficient technical staff is available to meet investigation and remediation requirements in a timely and technically adequate manner.

1. Provide the position or job description and names of all supervisory personnel to be involved in work to be performed by the contractor, and their previous experience with remediation of scrap tire sites. Experience gained within the past three years while employed by another firm may be indicated.
2. Provide the position or job description of other key personnel to be involved in work to be performed by the contractor. If specific personnel are named, provide their previous experience with remediation of scrap tire sites. Experience gained within the past three years while employed by another firm may be indicated.
3. Provide the name of the person or firm who will provide professional engineering services for the contractor during scrap tire remediation work. The professional engineer must be registered in the State of Alabama and have the necessary experience to prepare and interpret a scrap tire remediation plan.

- D. Past Performance of Remediation at Scrap Tire Sites or Sites with Similar Unauthorized Disposal.  
Provide a list of sites that the contractor has remediated, either a scrap tire site or other unauthorized dump site, within the last three (3) years. Include a contact person and address/telephone number for each site remediated. Describe the number of tires or volume of other waste remediated, how the work was performed, disposition of scrap tires removed, the time required to complete the project, and other information that may be relevant to the work performed and experience gained. Indicate if the contractor was the prime contractor or a subcontractor or partner in a joint venture for the work performed.

Section 4: Certification of Compliance.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature of Responsible Corporate Official of permit applicant:

\_\_\_\_\_ Title: \_\_\_\_\_  
(signature)

\_\_\_\_\_ Date: \_\_\_\_\_  
(print or type name)

Section 5: Submittal of Technical Proposal.

Submit six copies of the technical proposal to:

Chief, Solid Waste Branch  
Alabama Department of Environmental Management

Mailing Address:	Physical Address
Post Office Box 301463	1400 Coliseum Boulevard
Montgomery, AL 36130-1463	Montgomery, Alabama 36110

An electronic version of this application may be submitted to ADEM at [TireMail@adem.state.al.us](mailto:TireMail@adem.state.al.us). All attachments to this application must also be submitted in an electronic version.

Misrepresentation of any information in a technical proposal submitted to ADEM shall be cause for disqualification of the applicant from further consideration or removal of the contractor from the approved list.

Scrap tire regulations are in ADEM Admin. Code 335-4 may be found on the ADEM web site at: [www.adem.state.al.us/Regulations](http://www.adem.state.al.us/Regulations).