



Title: **Customer Service Rep/Sales – Home Medical Equipment**

Full-time (M-F day shift); part-time is also a consideration if preferred.

Location: Provo, UT

General

Summary:

Do you enjoy helping people? Do you like making a difference in customer's lives? Do you want to meet sales goals, while helping customers improve their quality of life? Well, this full-time role might be the ideal opportunity for you. We are looking for someone that has exceptional people skills and thrives in a sales environment. Here are some additional details of the position: A CSR-Home Medical Equipment must be knowledgeable of all Home Medical equipment and supplies provided by Alpine Home Medical and uphold its standard for excellence. The ideal candidate in this position will be an individual who is able to build rapport with customers, effectively match and recommend products based on customer needs. The CSR must be quick & efficient in identifying customer needs and assess opportunities to provide other needed products in a win/win manner. A CSR must be complete and efficient in performing all tasks relative to the job in a friendly, professional manner.

**Experience/Knowledge/Personality:**

1. Absolutely must have superior customer service skills with the ability to quickly identify needs and provide effective solutions using polished people skills.
2. Ability to recommend products and accessories to patients/customers that will best meet their individual medical needs.
3. Ability to function as a polite and cooperative team member with a positive attitude.
4. Must be a self-starter and be able to work effectively with minimal supervision
5. Must have effective computer skills and ability to multi-task.
6. Attention to detail is critical.
7. Must display a "can do" attitude and the ability to "smile" over the phone in all customer interactions.
8. Bilingual (Spanish/English) is a plus; but not required.

**Responsibilities And Duties:**

1. Meet sales goals by providing the best customer experience while recommending products to customers that best meets their medical needs.
2. Must be able to readily identify customer needs, build and foster positive customer relationships, and provide solutions to customers.
3. Responds appropriately and accurately to customer questions and concerns with superior customer service skills.
4. Performs other duties as deemed appropriate by management.

**Education:**

1. High school diploma or G.E.D. equivalent

**To Apply:**

Please send resume via e-mail to [hr@alpinehme.com](mailto:hr@alpinehme.com)

Include in subject line: "**Customer Service Rep/Sales – Home Medical Equipment**"

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